



## Support Worker

- Opportunity type: Termly
- Time commitment: minimum of 1 hour per week during term time (term length 10-12 weeks)
- Interview & Training: Following an application you will be invited to an interview. If successful you will be required to attend Support Worker training, your role cannot commence until this training is attended. You will be contracted to attend one CPD session per term. You will be invited to relevant training administered by The Garage.
- Safeguarding: support worker will be subject to enhanced DBS checks
- Progression: Experience and skills gained will suit those looking to work in Youth Work, Arts Delivery, Community Arts, Arts Education,

## About Us

The Garage is a hub for performing arts located in Norwich which supports the creative journeys of artists, participants and audiences. The Garage is a registered charity. The charity has a strong emphasis on engaging those with least access to the arts, particularly young people.

The Garage is a busy and vibrant arts venue offering a varied programme of performing arts activity ranging from workshops to residencies, classes to companies. There are activities for people of all ages, abilities and backgrounds.

## About the Opportunity

We are looking for motivated individuals 18+ who have a desire to help others and have an interest in the arts. You would join our busy team as a support worker, working with and supporting our children and young people through their chosen art form.

You are responsible for providing information for DBS checking.

It is essential to attend Support Worker training.

You will be contracted to participate in one CPD (continued professional development) session. Alongside this you will be advised of training sessions administered by the Garage, as and when necessary - most notably child protection and first aid.

## Roles & Responsibilities

- To support the lead tutor in session delivery and planning when necessary, this may involve: - 1-2-1 with students, helping to manage behavior, leading warm ups or other activities, taking registers, setting up & packing down equipment.
- Engage people positively and in accordance to relevant Garage policy, procedure and best practice, paying particular attention to child protection and equal opportunities. Provide encouragement and recognition for achievement where necessary, ensuring that the people are always presented in a positive light.
- Engage those who are experiencing barriers to participation for whatever reason or those who are at risk by paying special attention to their needs and reporting this information and action taken back to the Project Manager.
- Help encourage raised aspirations, foster positive citizenship, tolerance, empowerment and community cohesion across all ages and cultural backgrounds, ensuring regular feedback between you, the lead tutor and Project Manager where necessary.
- Identify Gifted and Talented students within the session and report this back to the tutor, Project Manager and any other relevant partners.
- Work with the Marketing Team where relevant to document process and share on The Garage website and social media.
- Actively engage in the session's activity whether you are experienced in the art medium or not. The Garage promotes inclusion which extends to your inclusion in the session. This sets a good example and shows an approachable and 'can do' attitude.
- You are responsible for providing information for DBS checking. If you do not have a current First Aid Certificate, please ensure the Project Manager made aware of this.
- Participate in training sessions administered by the Garage, as and when necessary - most notably child protection and first aid. We will share with you other opportunities for CPD that are relevant.

## Specification

### Essential

A genuine desire to work with young people.

Passionate about helping people through performing arts.

proficient written communication

Ability to use own initiative.

Flexible for availability in evening and weekend work.

Take reasonable steps to ensure the safety and well-being of children & young people.

Always act and be seen to act in the child/yp's best interest.

evidence of working as part of a team

A keen interest in the creative arts (dance, drama, music, etc)

A commitment to the aims and objectives of The Garage.

### Desirable

- Experience or qualification in supporting people with learning disabilities, or physical or sensory impairments.
- Knowledge of alternative communication methods, (eg. British Sign Language, Makaton, symbol communication systems).
- Experience or qualification in performing arts.

Please return the application form by email, post or in person to:

**Adam Yaxley & Hannah Bullent**

[adam.yaxley@thegarage.org.uk](mailto:adam.yaxley@thegarage.org.uk) / [hannah.bullent@thegarage.org.uk](mailto:hannah.bullent@thegarage.org.uk)

The Garage, 14 Chapel Field North, Norwich, NR2 1NY

**This document is for your reference and supports the application form.**